

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MINUTES OF REGULAR MEETING
Wednesday, June 3, 2015

The regular meeting of the Berryville Architectural Review Board was held on Wednesday, June 3, 2015 12:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

ATTENDANCE

The following members of the Board were present: Jim Barb, Chair; Ken Livingston, Vice Chair; Gene Williamson; Robin McFillen; Susan Godfrey

Others present: Len Capelli, Roger Pounders, Giel Milner

The following staff member was present: Christy Dunkle, Town Planner

Mr. Barb called the meeting to order at 12:31p.m.

APPROVAL OF AGENDA

Ms. Godfrey moved to approve the agenda as written, seconded by Mr. Livingston. The motion passed unanimously by voice vote.

APPROVAL OF MINUTES

Mr. Williamson moved to approve the minutes of the May 6, 2015 meeting as written, seconded by Mr. Livingston. The motion passed by voice vote.

Introduction – Len Capelli, Clarke County Economic Development/Tourism Director

Mr. Barb introduced Mr. Capelli to Board members. Mr. Capelli said he was happy to get the position and be able to work in the community. He said there is a perception of the County and Town that they are not business friendly and said his task was to change that. Mr. Capelli complimented the Architectural Review Board's efforts in maintaining downtown Berryville's historic nature and discussed the importance of place in tourism and economic development.

Mr. Barb said he was happy to have him at the meeting and in the position. He said Mr. Capelli had participated in the last Economic Development Advisory Committee meeting and asked if there were any additional questions from Board members. Mr. Williamson asked where his office was located and Mr. Capelli said it is in the County Building Department suite. There was a general discussion about economic development and tourism in the Town and County. Mr. Livingston suggested a tour of unused historic churches in the County, marketing the excursion through other churches. He said his parents had done similar trips such as this and it would be a good way to obtain donations. Mr. Capelli said that was a good idea. He added he would be meeting with representatives from Clermont Farm and others to encourage tourism efforts. Mr. Barb thanked him for coming to the ARB meeting.

Architectural Review

Chris Braithwaite (Braithwaite Construction) is requesting a Certificate of Appropriateness in order to install two metal finish doors and new concrete steps at the main door at 100 North Buckmarsh Street (Clarke County Health Department) identified as Tax Map Parcel number 14A2-((A))-51, zoned C General Commercial.

Ms. Dunkle described Mr. Braithwaite's request. Ms. Godfrey asked whether there would be glass above the side door and whether the railing on the front would remain. Ms. Dunkle said she would ask Mr. Braithwaite for clarification. There was general discussion about the need for a railing and whether the architectural details would remain. Ms. Dunkle reiterated the questions for the applicant which include whether the handrail on the steps would remain; whether the transom above the side door would be glass; and whether the architectural details above each door were going to remain. Ms. Dunkle said she would email the applicant and forward his responses to members for final approval.

Sign Review

Turiya Yoga and Wellness (Turi Turkel, Owner) is requesting a Certificate of Appropriateness for a portable freestanding sign to be placed in front of the business located at 23B East Main Street, identified as Tax Map Parcel number 14A5-((A))-77, zoned C General Commercial.

Ms. Dunkle said the applicant wishes to put a 31"x17" portable freestanding sign in front of her business located at 23 East Main Street. She said the size of the sign conforms to Section 307.4 of the Berryville Zoning Ordinance. There was a discussion about the materials and similar sandwich boards that have been approved. Ms. McFillen said the applicant needs to make sure placement of the sign and the time the sign may be displayed conform to Zoning Ordinance requirements.

There being no further discussion, Ms. McFillen moved to approve the portable freestanding sign as presented with the conditions that the sign allow for sufficient passage on the sidewalk and that it is only on display during hours of operation, seconded by Mr. Williamson, the motion was approved unanimously by voice vote.

Architectural Review

One West Main, LLC, (Giel Milner, Owner), is requesting a Certificate of Appropriateness in order to install exterior electrical apparatus on the structure located at 1 West Main Street, identified as Tax Map Parcel number 14A5-(A)-10, zoned C General Commercial.

Mr. Barb asked the applicant to join ARB members at the table. Ms. Dunkle said that contrary to the application that was submitted, the roof and other items identified on the application will not be under review as no samples or details had been submitted by the applicant. She said the item under review at this meeting is the addition of a masthead for electrical service. Mr. Milner passed around a document showing what the proposed masthead would look like. Mr. Livingston said its purpose is to support a wire from the utility pole to the building. Mr. Milner said the meters would be moved inside the building and that relocating the power and pouring concrete in order to do so was an expensive undertaking. Mr. Livingston said the modification looked good.

There being no further discussion, Mr. Barb asked for a motion. Mr. Williamson made the motion to approve the masthead installation as presented at the meeting, seconded by Ms. Godfrey, the motion was unanimously approved by voice vote.

Mr. Milner asked to change the minutes of the previous meeting. He said the second paragraph was incorrect and that he had wanted to brick the back "walk" rather than wall. The ARB agreed to correct the minutes that had been approved at the beginning of the meeting. Mr. Milner also said the minutes indicated that the aluminum door on the front would not be changed but he has changed his mind due to building code requirements. Ms. Dunkle said that the minutes need to reflect the discussion at the meeting.

Mr. Livingston reminded Mr. Milner that if changes are not made to an existing structure then the property owner may not be required to bring the respective building up to current codes. He added that the front door swing may be grandfathered in and a new door may not be required. Mr. Livingston said that if he does change out the door, he will need to present the changes to the Architectural Review Board for review and approval.

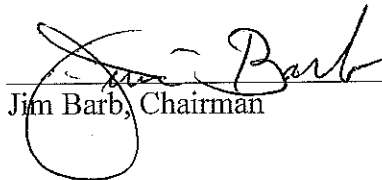
Other

There was a discussion about the placement of portable freestanding signs and a downtown business owner who does not conform to regulations concerning the hours of display. Ms. Dunkle said she had discussed this matter and placing another portable freestanding sign on the corner of 340 and Main with the business owner on a number of occasions and said she would discuss it with her again.

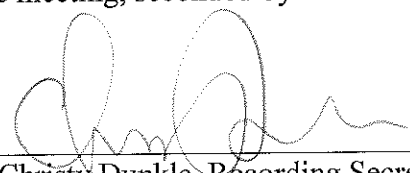
Mr. Barb recognized Roger Pounders, 401 Montgomery Court in Berryville who wished to discuss a matter about his neighbor that did not involve the Architectural Review Board.

ADJOURNMENT

There being no further business, Ms. McFillen moved to adjourn the meeting, seconded by Ms. Godfrey, the meeting adjourned at 1:17p.m.



Jim Barb, Chairman



Christy Dunkle, Recording Secretary